

Policy Briefing Summary

City Council



Regarding:	Resoluton to appropriate Virginia Department of Education Special Nutrition Program Child and Adult Care Food Program - \$25,000 (1 of 2 readings)
Staff Contact(s):	Annie Sechrist, Management Specialist II
Presenter:	Annie Sechrist, Management Specialist II
Date of Proposed Action:	December 1, 2025

Issue

The Department of Parks & Recreation is requesting City Council appropriate \$25,000.00 from the Child and Adult Care Food Program of the Virginia Department of Education Special Nutrition Program. The funds will reimburse the City for providing free after-school meals to school-age children at three community centers during the school year.

Background / Rule

The City of Charlottesville, through the Department of Parks & Recreation, has received approval for reimbursement of up to \$25,000.00 from the Child and Adult Care Food Program of the Virginia Department of Education Special Nutrition Program to provide free meals to school-age children at select drop-in after-school programs.

Analysis

The Department of Parks & Recreation will operate after-school meals programs for 36 weeks during the regular school year at three (3) locations: Greenstone on 5th Community Center, Key Recreation Center, and City of Promise Tenth Street Warehouse. The reimbursement will cover the costs of meals at these locations, which also provide educational/enrichment opportunities. Dinner will be served from 4:30 p.m. to 6:30 p.m. More than 200 school-age children will be served each week during the school year. Most of the children receive free or reduced meals during the school year. The City of Charlottesville School Food Service provides the meals, which are paid for by the Department of Parks & Recreation. Parks & Recreation is then reimbursed through the Virginia Department of Education Special Nutrition Programs.

Financial Impact

There is no impact to the General Fund. The funds will be appropriated, expensed, and reimbursed to a Grants Fund. There is no required local match for this program.

Recommendation

Staff recommends approval and appropriation of funds

Recommended Motion (if Applicable)

Attachments

1. RESOLUTION- Virginia Department of Education Special Nutrition Program Child and Adult Care Food Program - \$25,000